

Data Officers

Aaron Keegan

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Product	Data	Entered By	Where Held	Why	Access	How long held for	Shared with
HealthHouse	Name	Participant	Microsoft Azure Servers	To identify participant	Individual direct access to review and maintain	For as long as participant is a member plus 7 years from the following December. This is to allow access to health vault and ability for member to re-engage and access historical data. Data can be deleted on request, within 1 month	WSIV
HealthHouse	DOB	Participant	Microsoft Azure Servers	To identify participant	Individual direct access to review and maintain	For as long as participant is a member plus 7 years from the following December. This is to allow access to health vault and ability for member to re-engage and access historical data. Data can be deleted on request, within 1 month	WSIV
HealthHouse	Email	Participant	Microsoft Azure Servers	SSO access into Wellsuite Portal. Send password reset and appointment messages	Individual direct access to review and maintain	For as long as participant is a member plus 7 years from the following December. This is to allow access to health vault and ability for member to re-engage and access historical data. Data can be deleted on request, within 1 month	WSIV
HealthHouse	Mobile	Participant	Microsoft Azure Servers	Appointment reminders	Individual direct access to review and maintain	For as long as participant is a member plus 7 years from the following December. This is to allow access to health vault and ability for member to re-engage and access historical data. Data can be deleted on request, within 1 month	N/A
HealthHouse	Security	Participant	Microsoft Azure Servers	To protect the participants data	Individual direct access to review and maintain	For as long as participant is a member plus 7 years from the following December. This is to allow access to health vault and ability for member to re-engage and access historical data. Data can be deleted on request, within 1 month	N/A
HealthHouse	Health Vault	Participant	Microsoft Azure Servers	Personal data scanned or saved into the members private health vault	To allow easy access anywhere in the world to their health records	For as long as participant is a member plus 7 years from the following December. This is to allow access to health vault and ability for member to re-engage and access historical data. Data can be deleted on request, within 1 month	N/A

Product	Data	Entered By	Where Held	Why	Access	How long held for	Shared With
WSIV Portal	Name	Fusion HR	Amazon Web Services	SSO security and recognition from HealthHouse	Individual direct access to review and maintain	For as long as participant is a member plus 7 years from the following December. This is to allow access to historical data for trend analysis. Data can be deleted on request, within 1 month	N/A
WSIV Portal	Email	Fusion HR	Amazon Web Services	SSO security and recognition from HealthHouse. Send monthly newsletter.	Individual direct access to review and maintain	For as long as participant is a member plus 7 years from the following December. This is to allow access to historical data for trend analysis. Data can be deleted on request, within 1 month	Newsletter email list
WSIV Portal	Country	Fusion HR	Amazon Web Services	To save Participant entering	Individual direct access to review and maintain	For as long as participant is a member plus 7 years from the following December. This is to allow access to historical data for trend analysis. Data can be deleted on request, within 1 month	N/A
WSIV Portal	Circa 50 question Health Risk Assessment	Participant	Amazon Web Services	To enable the portal provide a private and confidential health plan for the individua. Privacy policy agreed to prior to entering	Individual direct access to review and maintain	For as long as participant is a member plus 7 years from the following December. This is to allow access to historical data for trend analysis. Data can be deleted on request, within 1 month	N/A

Product	Data	Entered By	Where Held	Why	Access	How long held for	Shared With
Health Assessment	Cobas results	Hard Copy	Fusion HR locked File in controlled room	If there is a query. In case participant asks for copy of Lipid and HbA1c	Data Officers and Nurse	Scanned into Sharepoint on MSA within 1 month. Helad for 12 months from the following December.	N/A
Health Assessment	Pathology	Report from Medlabs. Hard Copy issued to participant	Fusion HR Files	Report for GP. Lipid and Cholesterol to import into WSIV.	Data Officers and Doctor	Hard copy collated and submitted to Doctor to discuss with participant within 1 month.	Generated by MedLab. They hold for 10 years.